

**UNIVERSITY SAFETY COMMITTEE MEETING
September 24, 2015**

The University Safety Committee Meeting was called to order at 3:32 PM on Thursday, September 24, 2015 in the ARC C Room 110. Sign in sheet is on file at the EH&S office.

1. Loss Prevention and Control:

Katrina Doolittle spoke about the two major paths for insurance for NMSU:

- a. Workmen's Comp, which is work related injury and illness
- b. Property and casualty

Our insurance is acquired through the state risk management.

2. Injury Review – 2015 comparison for injury counts and types, trends, and supervisor reports:

Jose Gamon and David Shearer reviewed the Environmental Health and Safety – Comparison from last year.

	2014	2015
1 st Quarter	7	10
2 nd Quarter	12	5
3 rd Quarter	12	Not reported yet

3. Safety Training: 2015 update, counts, compliance online class, online lab safety progress, Maintenance Safety training blitz, remote training and training room camera:

Polly Wagner reported that in 2014, there were 4,325 people taught in various EH&S safety classes, in 2015 (YTD) 2,350 people. Also in 2015 6,433 people took the General Employee Safety class through required online compliance training. EH&S is currently working on which safety class to have for 2016 online compliance training.

Employee Safety and HazCom are now two separate classes. The online Employee Safety Class is equivalent to the EH&S Instructor Led class, but not vice versa. Everyone is required to take the online version at this time. EH&S is also working on other online versions of safety training i.e., X-Ray and Laser Safety, SPCC, Lab Standard.

On September 9, 10 & 11, EH&S and the Fire Department provided maintenance safety training blitz to 135 Facilities and Services employees. Topics covered were: Asbestos Awareness, Stormwater Pollution Prevention, Lifting Safety and Industrial Ergonomics, Personal Protective Equipment Awareness, Lockout Tagout, and Fire Extinguisher Training.

The new EH&S web page is almost ready for release, and in the same format and software as the rest of NMSU. It will have the same web address as our old page (safety.nmsu.edu) and the search function is much better.

The EH&S Training room now has the capability to perform webcast training via Webex and new camera in training room.

Other program news is:

- There will be no change in DDC through the end of the year.
- Prescription safety glasses are now handled through Wal-Mart on Valley Drive, EH&S will pay by P-Card and bill to applicable department.
- David Shearer also reminded that Lab refreshers (3) were coming up in October.

4. Safety Inspections:

David Shearer stated that year to date 1333 building inspections, 303 campus lab inspections, 518 Ag Science Center inspections, 87 Shop/Mechanical room inspections and 2203 community college inspections have been completed.

5. Emergency Preparations - 2015 initiative on Safety, Health and Security:

Mr. Shearer stated that fire drills were complete. No-notice fire drills were conducted at Kent, Dove, Garcia, Business Annex, and Coach's Building.

6. Safety Program Changes:

Polly Wagner presented on shipping hazardous materials and lab decommission.

Shipping hazardous materials:

1. New procedure; Materials of Trade (MOT), allows small quantities of hazardous material to be transported in a motor vehicle and exempt from many requirements of DOT, however there are still certain requirements that must be followed. The Lab Safety Refresher will have more information on this and the policy is on our website. This does not apply to hazardous waste, Category A biological and radioactive materials.
 - Question: "Can you bring back waste?" It is not waste until declared waste.
2. Hazardous materials revised shipping procedure – EH&S is the liaison between the shipping department and PSL central shipping. EH&S will provide assistance beginning to end. The Lab Safety Refresher will have more information on this and the information is on our website.
3. Lab and equipment decommission – Recently, we have had furniture and equipment turned into property that have had hazardous materials in them. It is very important to ensure that these types of items are fully decommissioned and decontaminated before submission to property. This is a reminder to review the [Lab Decommissioning Procedure](#) on the EH&S website and to make sure labs and equipment are properly decommissioned and safe for next user. Vendors and visitors also need to decommission the labs and equipment before they leave.

7. Asbestos and Mold Abatements:

Bobby Harding stated year to date in 2015 there have been 51 asbestos projects, 190 cubic yards of asbestos removed, and 17 NESHAPS filed with NMED, all completed in

70 days of abatement work. Jett and Monagle halls are coming up, and Rentfrow is done. Asbestos Awareness training during the Safety Blitz went well. We need to ensure all maintenance people are taking this training.

IAQ/Mold – There has been a high number of calls for mold concerns and IAQ concerns. Each call is responded to and appropriate monitoring completed. There have been five mold abatement projects completed by contractors.

8. Environmental Protection Program Progress Updates:

Jack Kirby discussed the various permits EH&S manages:

1. Air permit – Central Utility Plant assists significantly with program due to emissions from boilers and turbines. EH&S also monitors emissions due to emergency generators and chlorofluorocarbons.
2. Water permits which include:
 - Storm water – EPA is primary agency. EH&S works with FS to manage program properly.
 - Drinking water – NMED is primary agency. This is our highest profile program. EH&S works with utilities to manage program properly.
 - Wastewater permit with City of Las Cruces – EPA monitors City of Las Cruces and the City monitors NMSU.
3. Fuel/Oil – SPCC – EPA is the primary agency for this – fuel and oil tank regulations for 55-gallon tanks and higher.
4. Landfill Closure – Landfill is across the street, south of the football stadium. The design is complete and dirt work is to begin on December 1, 2015. As long as methane levels are safe, the site may be used.

9. Traffic Safety:

Polly Wagner reported that for 2015 (YTD), there had been 360 people that had attended the 4 hour Defensive Driving Course, 486 driver permits had been renewed and 228 utility cart permits had been issued.

10. Bicycle/Pedestrian Safety:

Jaime Lackey gave the update on bicycle/pedestrian safety:

- Facebook page has over 200 likes.
- Complaints about the new bike racks at Domenici Center are too close to the wall, the problem was fixed.
- More bike racks were installed by Frenger Mall.
- Participating in NMSU Homecoming parade on October 24, 2015 at 10:00am.
- After Homecoming parade, there is an upcoming family bike event from 1-3pm that will encourage bicycle safety.
- Jaime discussed the potential bike share/bike rental program. It is a work in progress in conjunction with ASNMSU.

With no additional items from members, the committee adjourned at 5:00 PM.