



# Emergency Planning Committee Meeting

July 27, 2018

1:30pm - 3:00pm

Location: FS Large Conference Room

**Attendees:** Jacob Nevarez (for Ophelia Watson), Johnny Carrillo, Minerva Baumann, John Roberts, Tim Dobson, Priscilla Carabajal, Michael Schmelzle, Polly Wagner (for Katrina Doolittle), Michael Jasek, Kathy Agnew, Stephen Lopez, Mike Luchau (for Renay Scott)

**Opening- (Johnny Carrillo)**-No changes to prior meeting notes. Minutes for April 26, 2018 are approved.

➤ **Comprehensive Safety Website (Katrina Doolittle)** - Tabled for next meeting on August 23, 2018

➤ **Safety Messaging and Website (Norma Gijalva)** - Tabled for next meeting on August 23, 2018

➤ **International Student Emergency Procedures (Stephen Lopez):**

Annex to AHEOP. Procedure still needs some modifying. Current procedure states– When someone leaves the U.S. and were to get in trouble they would call Rod McSherry. NMSU Police worked out to call NMSU dispatch and ISS will give list to PD of who to contact. Makes for an easier process. If ISS is unable to assist, PD will still able to continue to assist. This will update the current annex of AHEOP.

➤ **Review of All Hazard Emergency Operations Plan-AHEOP (Stephen Lopez & Johnny Carrillo):**

#### Review of Appendix D: Hazard and Vulnerability Assessment

- Earthquakes History (pg 17)- approved to reflect: Under comments for earthquake, note “Last earthquakes recorded in area were between Feb 1 and 15, 2015, 32 miles west of the Las Cruces campus (9 quakes, with a max 3.9 magnitude)”
- Terrorism (pg 17)- approved to reflect: For the vulnerability description for terrorism, change to “Large event venues, large populations, special research and material, and association with certain populations and activities”
- Wildfires (pg 18)- approved with revision to include listing of facilities more susceptible to wildfires.

#### Review of Appendix F: Hazardous Weather

- Flood/Flash Flood (pg 30)- approved to reflect: Under Flood/Flash Flood, change date of last large-scale flooding to 2010, and roadway flooding in 2016.
- TORNADOS (pg 31)- approved to reflect: change description to “There have been several F0 tornados within 50 miles of the Las Cruces campus.”

#### Review of Appendix F: Active Killer on Campus

- Police Administration / Incident Commander-approved to reflect: “The NMSU Police Chief (or designee) may request the NMSU Fire Department to initiate Unified Command and serve as the on-scene coordinator until the threat can be neutralized and a police supervisor can be freed up to take over that role.”

#### Review of Appendix G: Recovery Guidelines

- Students- approved to reflect: The title of Vice President for Student Success (VPSS) should be changed to VP Student Affairs/Enrollment Management (VPSAEM)

➤ **Fall Saftey Events Update Johnny Carrillo):**

The Fall schedule was reviewed by the group. John Roberts advised that notices could be promoted using MyNMSU (ICT-Rich Chavez), or Blackboard (contact-Robby Grant). Items may be added as the semester progresses. All agreed with items on the schedule.

➤ **Updates regarding new CART list and EPC member list (Johhny Carrillo):**

Norma updated and also added to Emergency Notification System. Provost change possibly in August 2018. Ralph Lucero is Gena Jones first successor. The group also reviewed and approved EPC member list which also notes alternates tha may represent members.

➤ **Infomational:**

- Stephen Lopez-
  - Safe Campus App is no longer an option. Request to drop this as an action item.
  - NMSU PD completed training today with two armed security officers. First armed security officers at DACC. One officer will be at East Mesa and other at Chaparral. Another has been hired for the Sunland Park campus, and training starts next week.
  - Security Review for DACC will be done by the end of September with final approval.
  - Full ScaleActive Shooter Exercise with NMSU PD, NMSU FD, LEPC, City PD, City FD, County FD, AMR, MMC, Mountain View and LCPS will be happening in January 2019. Location will be at Arrowhead Early College. PIO's will also be involved. Participantes needed.

➤ **Around the Table:**

- Michael Jasek-
  - Extension of Care- Post Vention Care. The task force will create protocols for addressing a critical accident involving a student, suicide ideation, suicide attempt, suicide competition, and student death. While we have the protocols set for notification of family, the task force will look beyond family. It will address when to contact the groups on campus the individual is associated, who needs to make the notifications, and what resources will the university provide based on the incident. Finally, a plan will be created to look after the responders to such an incident. In a nutshell, the task force will construct response plans so that important elements of the response is not missed.Protcols on how campus responds to cases such as overdoses or suicides. The task force consist of 13 members.
- John Robert-
  - Two more people fell vicims to direct deposit scams. Breach was passwords and modified email account. Firsrt victim was a student whos award check was cleaed from account and second victim was staff and was made aware after two checks were not deposited.
- Johnny Carrillo-
  - Fire completed Building Safety reviews at NMSU satellite campusus. Overall, all did well.

**Adjourned:** 2:21pm

**Next Meeting:**

August 23, 2018