



Illness and Injury Prevention Program (IIPP)  
**MATERIALS HANDLING SAFETY SURVEY**

**ENVIRONMENTAL HEALTH & SAFETY**  
 1620 Standley Dr., MSC 3578, P.O. Box 30001, Las Cruces, NM 88003-8001  
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**Department:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Inspector:** \_\_\_\_\_

**Location:** \_\_\_\_\_

	<b>Activity</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>Comments</b>
1.	Are walkways and doorways kept clear and wide enough for transporting materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Are floors and walk areas safe for passage (i.e., level, even and not slippery)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Is there sufficient room to maneuver when carrying objects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Are materials manually lifted that are less than 50 pounds?				
5.	Are materials lifted above shoulder or below knee level that are less than 25 pounds?				
6.	Are vertical lifting distances less than 3 feet (from floor to ceiling)?				
7.	Are bulky or heavy loads (>40 pounds) carried a maximum of 10 feet?				
8.	Is a cart available to transport items that are difficult to carry long distances?				
9.	Are items to-be-lifted kept on carts or tables (i.e., not on floor)?				
10.	Are mechanical lifts available to lift loads weighing more than 50 pounds?				
11.	Are mechanical lifts available for repetitive lifting tasks (more than 10 times per minute)?				
12.	Can both arms/hands be used to carry the load?				
13.	Can materials be held close to the body when lifted?				
14.	Is the load small enough to grasp without difficulty or have handles or cutouts for handles?				
15.	Can workers pushing or pulling objects see where they are going?				
16.	Do workers have to twist or turn to transport materials?				
17.	Are work areas free of environmental hazards, such as hot or cold temperatures, high humidity, or dust?				
18.	Are breaks taken after repetitive lifting periods?				
19.	Is protective footwear (steel toes, rubber soles) worn by workers handling heavy materials?				
20.	Are co-workers available for help with awkward or heavy lifts and carries?				
21.	Do workers receive training in materials handling and lifting techniques?				

